

# POLICY MANUAL

<b>Policy No 1</b>	<b>Furneaux Islands Festival Policy</b>
<b>Purpose</b>	The purpose of this policy is to outline Council's role in relation to the Furneaux Islands Festival
<b>Department</b>	Community Development
<b>Author</b>	Stacey Wheatley, Dan Pitcher
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<b>Minute Number</b>	3.01.2020
<b>Next Review Date</b>	January 2022

## POLICY

### 1 Definitions

Nil.

### 2 Objective

To deliver an event that highlights our history, culture and community spirit, increases local participation and creative expression, provides local economic benefit and stimulates tourism.

### 3 Scope

This policy applies to the Council, employees, contractors, volunteers, stakeholders and community members involved in the delivery of the Furneaux Islands Festival.

### 4 Policy

It is policy that:

- 4.1 Council will manage, coordinate and deliver an annual Furneaux Islands Festival in partnership with the Community.
- 4.2 Council will allocate recurring financial support, sufficient to deliver the Festival on an annual basis, to provide surety for planning.
- 4.3 Council will carry full responsibility and risk management for the event.
- 4.4 Council will form a Committee to help coordinate the Festival.

4.5 Council will be provided with a comprehensive Festival report in conjunction with the third quarterly report.

## **5 Legislation**

Building Regulations for Temporary Structures

Food Safety Policy and Regulations

*Liquor Licensing Act*

*Local Government Act 1993*

Traffic and Pedestrian Management Plan

*Workplace Health and Safety Act*

## **6 Responsibility**

The General Manager has delegated power under this policy to implement decisions of Council relating to staging the Furneaux Islands Festival in accordance with section 22(1) of the *Local Government Act*.

The General Manager may sub-delegate such powers and functions in accordance with section 64(b) of the *Local Government Act*. This means that the General Manager or sub-delegate has the authority to make any decisions relating to the event.